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United Nations Institute for Training and Research

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Working efficiently with UN Budget Documents

Deadline: 10 May 2012

Type:	Workshop
Location:	Geneva, Switzerland
Date:	14 May 2012 to 15 May 2012
Duration:	2 Days
Programme Area:	Peace Security and Diplomacy, , Multilateral Diplomacy
Website:	http://www.unitar.org/mdp
Price:	\$0.00
Event Focal Point Email:	diplomacy@unitar.org
Partnership:	Swiss Confederation

BACKGROUND

Reading and understanding the budget plans of the United Nations Organization Programmes and Funds, as well as of its Specialized Agencies can seem a daunting task. However, for many UN delegates, this is part of their daily work. In order to ensure that they can find quickly and efficiently what they need, MDP offers a concise introduction to this important issue. This short introduction course will also provide participants with the background information in order to understand the broader context of their tasks.

LEARNING OBJECTIVES

- Be familiar with the UN budgetary process and the most relevant actors involved in it.
- Be able to quickly and efficiently retrieve information from budget-related documents.
- Be able to see the broader context of my budget-related work.

CONTENT AND STRUCTURE

The first day will cover an overview of the actors and the process of UN Budgeting, with specific insights into results based management (RBM) and how it is now employed by, for example, the World Intellectual Property Organization (WIPO). The second day will include a simulation exercise replicating the budgeting process, to strengthen participants' knowledge and skills, and to provide opportunities to practice and apply knowledge to real-life scenarios.

TARGETED AUDIENCE

This course will aim to develop the capacities of delegates of UN Member States' Permanent Missions based in Geneva and in capital. Participants are expected to be in a position that entails working on budget issues for at least two years after the training.

ADDITIONAL INFORMATION

The workshop will take place at the International Environment House 1 (IEH 1); Châtelaine, Geneva and will be conducted in English. The participants will be provided with a set of background material at the beginning of the course. Participants who have followed the workshop in its entirety will be awarded a course certificate.

This workshop is kindly supported by the Swiss Confederation.