



unitar

United Nations Institute for Training and Research

Unitar Online Catalogue

Workshop on Public Speaking & Presentation Skills

Deadline: 12 May 2025

Type:	Workshop
Location:	Geneva, Switzerland
Date:	15 May 2025 to 16 May 2025
Duration:	2 Days
Programme Area:	Multilateral Diplomacy
Website:	http://www.unitar.org/cdt
Price:	\$1,000.00
Event Focal Point Email:	diplomacy@unitar.org

BACKGROUND

Many professionals experience fear and dread when asked to speak in public. But what if your capacity to speak in public was perceived by your colleagues not as a weakness, but as one of your core strengths? Since public speaking is regarded as an indispensable but difficult art, professionals who excel in delivering their message to an audience are immediately perceived as excellent communicators and as being appropriate candidates for leadership roles. To advance oneself professionally, it is essential to improve one's capacity to deliver a persuasive speech or talk - whether the speech in question is an informal or impromptu talk delivered by a leader to his or her team members designed to encourage,

motivate and inspire them; or a formal presentation of your organization's mission delivered to the public-at-large.

LEARNING OBJECTIVES

At the end of the workshop participants will be able to:

- Demonstrate public speaking and presentation techniques – including preparation, structure and delivery;
- Identify personal strengths and weaknesses as presenters;
- Use voice to effect when giving presentations: diction, intonation, rhythm and pacing;
- Deliver online/virtual presentations (etiquette and attention management principles);
- Manage public speaking anxiety.

METHODOLOGY

The course is designed to be interactive and participatory, including various pedagogical tools to enable the participants to function effectively and efficiently in a multilateral environment. The course will be built on four pedagogical pillars: concept learning (lectures and presentations), role-playing (group exercises), experience sharing (roundtable discussions), and exposure to real-world problems and policy choices delegates are confronted with.

TARGETED AUDIENCE

This course is open to:

- Members of Permanent Missions accredited to the United Nations Office in Geneva;
- Delegates of Ministries of Foreign Affairs and other government officials;
- Representatives of international, intergovernmental, and non-governmental organizations and Diplomatic academies;
- Members of the private sector.

ADDITIONAL INFORMATION

Insurance Waiver:

By applying to the Workshop on Public Speaking & Presentation Skills, all participants confirm that they are aware that the United Nations Institute for Training and Research (UNITAR) does not insure participants for this course. All participants are advised to arrange at their own expense insurance against sickness, accident, permanent or temporary disability, death and third party risk for the period of the meeting including travel time.

Discount for Eastwest European Institute Alumni:

Alumni from the Eastwest European Institute can benefit from a 10% discount for this training. After you complete your application, kindly send your Eastwest Certificate of Participation to [diplomacy \[at\] unitar.org](mailto:diplomacy@unitar.org) ([diplomacy\[at\]unitar\[dot\]org](mailto:diplomacy@unitar.org)). UNITAR will verify your alumni status and, upon confirmation of the latter, apply the discount.

Certificate:

Participants who have attended all the sessions will receive a certificate of participation.

Registration:

To complete your registration, please write an email to [diplomacy \[at\] unitar.org](mailto:diplomacy@unitar.org) ([diplomacy\[at\]unitar\[dot\]org](mailto:diplomacy@unitar.org)) with your CV and a copy of your passport.

Note: The dates are provisional and are subject to change. Participation is on a first-come, first-served basis, and registration will be closed once we have reached the maximum number of participants.