



Workshop on Public Speaking & Presentation Skills

Deadline: 15 May 2024

Type:	Workshop
Location:	Geneva, Switzerland
Date:	16 May 2024 to 17 May 2024
Duration:	2 Days
Programme Area:	Multilateral Diplomacy
Website:	http://www.unitar.org/cdt
Price:	\$1,000.00
Event Focal Point Email:	diplomacy@unitar.org

BACKGROUND

Many professionals experience fear and dread when asked to speak in public. But what if your capacity to speak in public was perceived by your colleagues not as a weakness, but as one of your core strengths? Since public speaking is regarded as an indispensable but difficult art, professionals who excel in delivering their message to an audience are immediately perceived as excellent communicators and as being appropriate candidates for leadership roles. To advance oneself professionally, it is essential to improve one's capacity to deliver a persuasive speech or talk - whether the speech in question is an informal or impromptu talk delivered by a leader to his or her team members designed to encourage,

motivate and inspire them; or a formal presentation of your organization's mission delivered to the public-at-large.

LEARNING OBJECTIVES

At the end of the workshop participants will be able to:

- Demonstrate public speaking and presentation techniques - including preparation, structure, and delivery;
- Identify personal strengths and weaknesses as presenters;
- Use voice to effect when giving presentations: diction, intonation, rhythm, and pacing;
- Deliver online/virtual presentations (etiquette and attention management principles);
- Manage public speaking anxiety.

METHODOLOGY

Contrary to the notion that gifted public speakers are simply born, our trainers identify the particular areas you need to improve on, to give the impression of spontaneity and confidence. Drawing on the latest modern techniques in the ancient art of rhetoric (the skill of oration and persuasion), our trainers provide you with feedback enabling you to make immediate adjustments and improvements during the course at a behavioral - rather than simply at a theoretical - level. Throughout the workshop, your voice projection, your gestures and body language, your presence before the group, and your powers of persuasion will all be refined so that your presentations deliver a powerful message that moves your audience to act.

TARGETED AUDIENCE

This course is open to:

- Members of Permanent Missions accredited to the United Nations Office in Geneva;
- Delegates of Ministries of Foreign Affairs and other government officials;
- Representatives of international, intergovernmental, and non-governmental organizations and Diplomatic academies;
- Members of the private sector.

ADDITIONAL INFORMATION

Insurance Waiver:

By applying to the Workshop on Public Speaking & Presentation Skills, all participants confirm that they are aware that the United Nations Institute for Training and Research (UNITAR) does not insure participants for this course. All participants are advised to arrange at their own expense insurance against sickness, accident, permanent or temporary disability, death and third party risk for the period of the meeting including travel time.

Discount for Eastwest European Institute Alumni:

Alumni from the Eastwest European Institute can benefit from a 10% discount for this training. After you complete your application, kindly send your Eastwest Certificate of Participation to [diplomacy \[at\] unitar.org](mailto:diplomacy@unitar.org) ([diplomacy\[at\]unitar\[dot\]org](mailto:diplomacy@unitar.org)). UNITAR will verify your alumni status and, upon confirmation of the latter, apply the discount.

Certificate:

Participants who have attended all the sessions will receive a certificate of participation.

Registration:

To complete your registration, please write an email to [diplomacy \[at\] unitar.org](mailto:diplomacy@unitar.org) ([diplomacy\[at\]unitar\[dot\]org](mailto:diplomacy@unitar.org)) with your CV and a copy of your passport.

Note: Participation is on a first-come, first-served basis, and registration will be closed once we have reached the maximum number of participants.