



# unitar

United Nations Institute for Training and Research

## Unitar Online Catalogue

### CIFAL Lebanon - Artificial Intelligence and Professional Skills

#### Personas

Plazo: 30 Sep 2025

Tipo:	Course
Ubicación:	Web-based
Fecha:	1 Oct 2025 to 2 Oct 2025
Duración:	20 Horas
Área del programa:	Decentralize Cooperation Programme
Sitio web:	<a href="https://www.cifal-lebanon.com/event-portfolio/workshops/artificial-intelligence...">https://www.cifal-lebanon.com/event-portfolio/workshops/artificial-intelligence...</a>
Precio:	700,00 US\$
Correo Electrónico del Centro de Coordinación del Evento:	info@cifal-lebanon.com
Colaboración:	CIFAL Lebanon, , CIS College, , Global CEO Alliance

#### ANTECEDENTES

CIFAL Lebanon and CIS College are pleased to present a training course on “Artificial Intelligence and Professional Skills.” The program contributes to a broader effort to build future-ready capacities that enable individuals and organizations to adapt to rapid technological change in the workplace. Artificial

Intelligence is no longer a niche field; it is a transformative force shaping industries, economies, and everyday professional tasks. Understanding AI concepts and applying them responsibly is essential for CGN.2018.001/QA FORM professionals seeking to remain competitive, innovative, and resilient in the digital age. At the same time, the demand for human-centered skills such as communication, negotiation, and emotional intelligence is rising, particularly as these skills complement AI-driven tools. Through this 20-hour course, participants will gain foundational knowledge of AI systems and their applications across sectors, while also strengthening professional skills supported by AI tools. The training combines conceptual learning, hands-on practice, and personal career planning, equipping participants with the knowledge, tools, and strategies needed to thrive in an AI-augmented future of work.

## OBJETIVOS DEL EVENTO

Introduce participants to the foundations of Artificial Intelligence and its relevance across sectors.

- Highlight the ethical, governance, and societal implications of AI adoption.
- Demonstrate how AI tools can enhance productivity, creativity, and decision-making in professional contexts.
- Strengthen human-centered professional skills with the support of AI-driven platforms.
- Support participants in developing personal strategies for AI adoption, career planning, and upskilling.

## OBJETIVOS DEL APRENDIZAJE

- Understand core AI concepts, including generative AI, machine learning, and large language models.
- Identify real-world applications of AI in education, healthcare, business, and other fields.
- Evaluate ethical risks such as bias, misinformation, and compliance with global frameworks.
- Apply AI tools for writing, planning, analysis, and workflow automation.
- Design effective prompts and build AI-supported decision-making processes.

- Enhance soft skills such as emotional intelligence, negotiation, and public speaking using AI simulations and feedback tools.
- Assess labor market changes driven by AI and create a personal upskilling and career roadmap.

## CONTENIDO Y ESTRUCTURA

### Session 1: AI Foundations & Emerging Trends

- Introduction to AI, machine learning, generative AI, and large language models.
- Exploration of AI applications across key sectors.
- Hands-on use of tools such as ChatGPT and AI dashboards.

### Session 2: Responsible AI & Governance

- Ethical issues, bias, and misinformation in AI systems.
- Global and organizational governance frameworks.
- Development of an AI ethical checklist through collaborative exercises.

### Session 3: AI for Decision-Making & Productivity

- Prompt engineering and workflow automation.
- Tools for writing, planning, and strategic decision-making.
- Simulation labs to apply AI in real-world scenarios.

### Session 4: AI & Human-Centered Skills

- Enhancing communication, negotiation, and emotional intelligence with AI support.
- Role-play and feedback using AI-powered applications.
- Critical reflection on AI-human synergy.

### Session 5: The Future of Work & Personal AI Strategy

- Analysis of jobs at risk and opportunities created by AI.
- Career upskilling pathways and personal AI adoption strategies.
- Final presentations, feedback, and certification.

## METODOLOGÍA

1. Interactive Lectures: presentations introduce core AI concepts, ethical considerations, and professional skills frameworks.
2. Case Studies & Group Discussions: real-world scenarios encourage critical thinking and peer learning on AI's impact across industries.
3. Hands-On Tool Practice: participants engage directly with AI platforms such as ChatGPT, Canva, Notion AI, and negotiation simulators to build practical skills.
4. Simulation Exercises: role-play and workflow labs provide opportunities to apply AI tools in decision-making, communication, and workplace contexts.
5. Collaborative Projects: participants co-develop ethical checklists, productivity workflows, and career roadmaps, reinforcing applied learning.
6. Final Presentations & Feedback: course concludes with participant presentations of personal AI adoption strategies, followed by peer and facilitator feedback.

## PÚBLICO OBJETIVO

- Professionals seeking to integrate AI into their work and decision-making.
- Jobseekers aiming to strengthen digital and future-ready skills.
- Educators interested in applying AI in teaching and learning contexts.
- Entrepreneurs exploring AI tools for innovation and productivity.
- NGO staff and development practitioners looking to leverage AI responsibly in social impact initiatives.